

Tutorial Procedures.

Tutorials are an important part of the on-line learning system. They give students a chance to learn the course content, in an auditory, and visual way as well as the tactile component of taking the notes. All three learning modalities are addressed by this process.

The tutorials are pre-recorded and archived on the subject content page. Click on the You-tube archive link to access the tutorials. Live help sessions are also available by making an appointment with your teacher. The tutorial help session can be to go over a difficult assignment question, go over a quiz or exam or just to ask some course related questions. Tutorials are accessed by clicking on the Zoom tutorial link on the content page. If a student has any problems accessing tutorials, they should contact the instructor immediately via e-mail. Marks are associated with the submission of tutorial summaries. One summary must be submitted for each archived tutorial.

The tutorial summaries must be a minimum of ½ page, in Microsoft word or pdf. format, and should be completed in the form of study notes. Point form is acceptable. These summaries need to be named using the following naming system. The file name should be Subject.tutorial lesson number.Student name.file extension

ie. Phys30 tut #1.1.1.JohnSmith.docx

Please number your tutorial according to the lesson number of the tutorial video. Failure to submit summaries in the proper form could result in the tutorials being misfiled and effectively lost and the student will bear the responsibility of any such loss resulting from misnamed files.

Be aware that all tutorials from a unit are marked collectively. This means that a students mark may be low

in the unit tutorial category when they have only submitted a few of the total summaries required for the unit. This should not induce panic as a students mark will increase as subsequent tutorials are submitted. Only once all tutorials are submitted for a unit, should that mark be considered complete.

If you have any questions regarding tutorial procedures, please contact. Mr. Grieb at ngrieb@rvschools.ab.ca