Checklist

Checking Conventions

Use this checklist to be sure your assessments for the **Researchers at Work** report are complete.

Have you...

- ❑ checked any words you are not sure of?

- ❑ always used the correct word?

- ❑ started all your sentences with a capital?

- ❑ ended your sentences with a period, question mark, or exclamation mark?

- ❑ checked that all your sentences are complete?

- ❑ used quotation marks where they are needed?

- ❑ used a capital letter for names and other proper nouns?

- ❑ checked that your verbs correctly show when things happened (past, present, future)?

- ❑ checked that you used the right verb to go with the subject of your sentence?