







LA4

Types of Messages Rubric

Criteria	Excellent  5	Proficient <i>Good Job!</i>  4	Satisfactory  3	Limited  2
Types of Messages /5	Different Forms of Messages			
	I identified and provided evidence of <i>all nine types of messages</i> in this unit.	I identified and provided evidence of <i>most types of messages</i> in this unit.	I identified and provided evidence of <i>some types of messages</i> in this unit.	I identified and provided evidence of <i>a few types of messages</i> in this unit.
Purpose /5	Function, Reason for Type of Message			
	I explained the purpose of <i>all nine types of messages</i> in my chart.	I explained the purpose of <i>most types of messages</i> in my chart.	I explained the purpose of <i>some types of messages</i> in my chart.	I explained the purpose of <i>a few types of messages</i> in my chart.
Redo 	Your attempt to respond does not meet acceptable standards. Contact your teacher to discuss suggestions for improvement and resubmission of this assignment.			
Total: /10				
Assessment 	Areas of Strength:			
	Target for Improvement:			