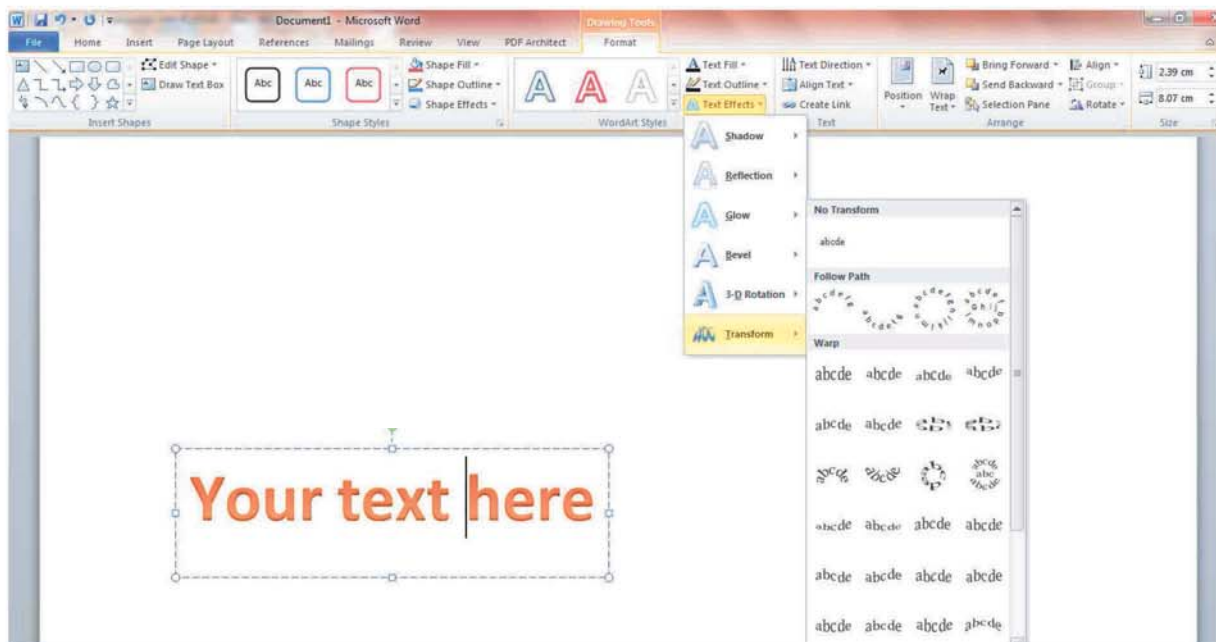
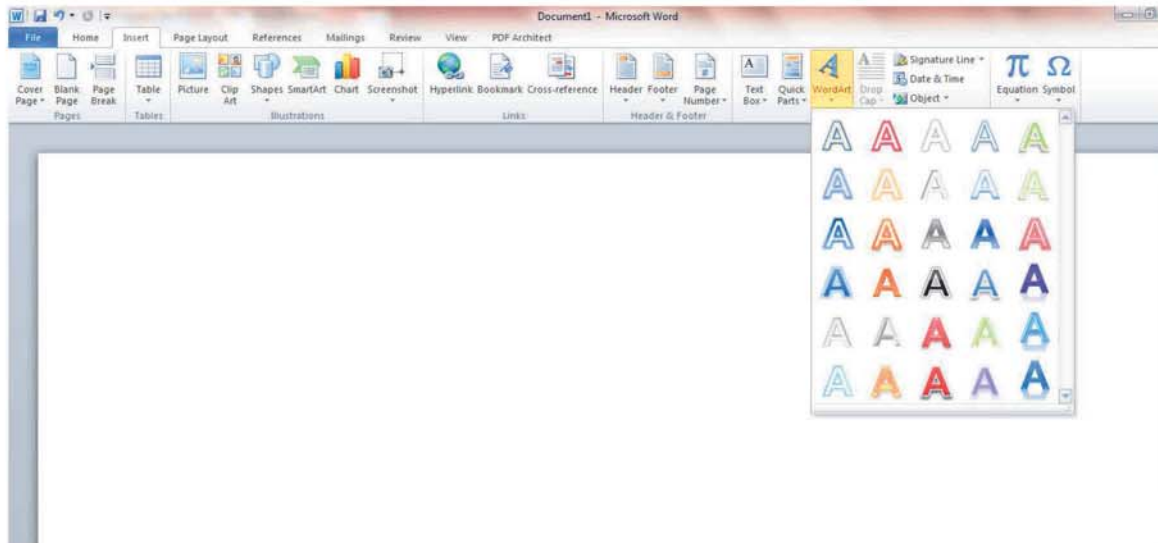




To create **Word Art**, follow these steps:

1. **Open** a new Word document.
2. Click **Insert** on the top navigation bar.

To the right, you see a tilted “A” icon and the word “WordArt”.

3. Scroll to the letter design you wish to use.

Type inside the pop-up textbox to give your words a creative shape.