

When marking assignments, the instructor will consider the extent to which you do the following:

- follow the directions given for the assignment
- collect, analyze, and interpret information appropriately, using supporting details
- organize information in an appropriate way, using an introduction, body and conclusion when necessary and using alternative formats appropriately and effectively
- communicate ideas clearly and correctly and citing references
- present your ideas in a clear and appealing format, using appropriate supporting information

Criteria	Great (4)	Good (3)	Needs Work (2)	Just Beginning (1)
Knowledge and Understanding X 2	Responses reflect a clear and thorough understanding of the required assignment.	Responses reflect a good understanding of the required assignment.	Responses reflect an understanding of the required assignment.	Responses show a limited understanding of the required assignment. Clarification is needed.
Collection and Organization of Information X 2	All of the required information has been collected, organized, analyzed, and interpreted correctly and in considerable detail.	Most of the required information has been collected, organized, analyzed, and interpreted correctly and in some detail.	Most of the required information has been collected, organized, analyzed, and interpreted although some of the ideas may be very general or superficial.	Some required information may be missing, or the information that is collected, organized, analyzed, and interpreted may be incorrect or incomplete
Presentation and Support of Ideas	A variety of creative and effective ways have been used to communicate and support ideas.	Creative and effective ways have been used to communicate and support ideas.	Some attempt has been made to use effective ways to communicate and support ideas.	Effective ways to communicate and support ideas are limited.
Matters of Correctness (grammar, spelling, and citing sources)	Ideas are communicated clearly and correctly. Student uses language conventions (spelling, grammar, usage) and cites sources with high degree of effectiveness and accuracy.	Most ideas are communicated clearly and correctly. Student uses language conventions (spelling, grammar, usage) and cites sources with some effectiveness and accuracy.	Most ideas are communicated so they can be understood but communication errors may reduce clarity. Student uses language conventions (spelling, grammar, usage) and cites sources with limited effectiveness and accuracy.	Many ideas may be unclear, and communication errors may seriously affect clarity. Student uses language conventions (spelling, grammar, usage) and cites sources with little or no effectiveness and accuracy and editing is required.