

START UP CHECKLIST

Here is a START UP checklist for new students. PLEASE follow these steps carefully.

1. Email Mrs. VanDusen using your rvschools account. Include what school you attend along with what time of day (not block) each day you work on your math.
2. Watch the **orientation video**. (posted under the StartUp/Info section).
3. Write the target and due dates on your calendar. (posted under the StartUp/Info section).
4. Read the **quickstart guide** (posted under the StartUp/Info section)
5. Go to the **Info tab** and look over all the documents there. Some need to be printed.
6. Complete the **Orientation Quiz**. (Read all documents under the StartUp/Info section to do this). You find the Orientation Quiz under the Assess section or by clicking on the Quizzes link.
7. Start on **Module 1 Lesson 1**.

Each LESSON is completed in the following way:

1. Take your binder out (they call this a course folder in the lessons.)
2. Complete all of the lesson activities in your binder as you go, checking answers using the links etc. This is NOT to be handed in. It is your set of notes for the lesson.
3. Once everything has been done from the lesson, go take the lesson quiz. If you do not score 10/10 on the quiz, you can re-take it the next day.

Then you complete the module ASSIGNMENT. **Do NOT get help from family, friends or a tutor on any of these items. Email me for help. (Ensure you are familiar with the RVS plagiarism policy if these instructions are not followed).**

The assignment is comprised of three things.

1. Two 10 question quiz attempts from exam bank. ****ONLY TWO – ATTEMPTS ARE TRACKED****
2. A mark out of 5 for your work done in moodle.
3. 4 long answer questions done on paper and then posted electronically by taking a picture or scanning. These have to be submitted in one document. I will randomly mark two of these.

EXAM PRACTICE: There are practice questions with answers provided for extra practice in each module. These are not for marks.

Once the marking of the assignment is done, you will be allowed to complete the module TEST. I will arrange a date and time and the test password will be emailed to your Learning Coordinator.