**Essay Name:**

##### Planner I Date:



Use this planner to record ideas that will focus your writing. (/15)

|  |  |
| --- | --- |
| **Topic****(/1)** |  |
| **Purpose****(/1)** |  |
| **Audience****(/1)** |  |
| **Type****(/1)** |  |
| **Ideas I have gathered …** |
| **(/3)** |

**Essay Planner II – Name:**

##### Basic Five Paragraph Date:



Use this planner to record ideas in a way that will help you organize your writing.

|  |  |
| --- | --- |
| **Introductory Paragraph (/1)**Identify the topic and why it is important. | Topic: |
| **Body****Paragraph****One (/2)**Identify the first key idea related to the topic and all supporting details. | First key idea:Examples/supporting details: |
| **Body****Paragraph****Two (/2)**Identify the second key idea related to the topic and all supporting details. | Second key idea:Examples/supporting details: |
| **Body****Paragraph****Three (/2)**Identify the third key idea related to the topic and all supporting details. | Third key idea:Examples/supporting details: |
| **Closing Paragraph (/1)**Sum up your topic and remind readers of your key points. |  |