**Essay Name:**

##### Planner I Date:



Use this planner to record ideas that will focus your writing. (/15)

|  |  |
| --- | --- |
| **Topic**  **(/1)** |  |
| **Purpose**  **(/1)** |  |
| **Audience**  **(/1)** |  |
| **Type**  **(/1)** |  |
| **Ideas I have gathered …** | |
| **(/3)** | |

**Essay Planner II – Name:**

##### Basic Five Paragraph Date:



Use this planner to record ideas in a way that will help you organize your writing.

|  |  |
| --- | --- |
| **Introductory Paragraph (/1)**  Identify the topic and why it is important. | Topic: |
| **Body**  **Paragraph**  **One (/2)**  Identify the first key idea related to the topic and all supporting details. | First key idea:  Examples/supporting details: |
| **Body**  **Paragraph**  **Two (/2)**  Identify the second key idea related to the topic and all supporting details. | Second key idea:  Examples/supporting details: |
| **Body**  **Paragraph**  **Three (/2)**  Identify the third key idea related to the topic and all supporting details. | Third key idea:  Examples/supporting details: |
| **Closing Paragraph (/1)**  Sum up your topic and remind readers of your key points. |  |