

How to Record your Speaking Assignments directly on the Assignment page:

After you have prepared what you are going to read / say, scroll down to select **Add submission:**

Submission status

Last Visited Never

Attempt number	This is attempt 1 (1 attempts allowed).
Submission status	No attempt
Grading status	Not graded
Last modified	-
Submission comments	► Comments (0)

Add submission

Make changes to your submission

Click the microphone to record:

Current Submission:

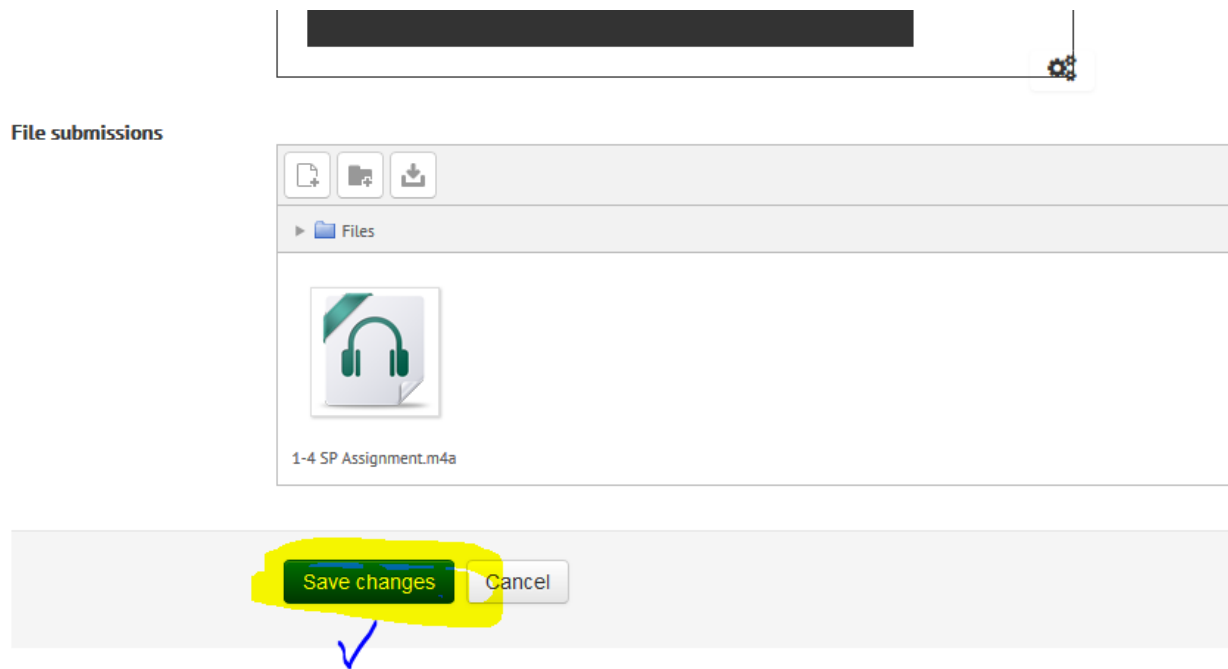


File submissions

Click Stop when you are done recording, and select **Upload**:



There is always one more **IMPORTANT** last step:



How to upload a previously recorded sound file on the Assignment page:

One easy way to record yourself is on your phone – using Voice Memo app (iphone) OR Voice Recorder app (android) - BUT – **you must SAVE the recording to your computer first, then upload from there.**



Once you have already recorded your assignment and saved it to your computer (in your new Spanish 10 folder ;) scroll down to select **Add submission:**

Submission status

Last Visited Never



Attempt number	This is attempt 1 (1 attempts allowed).
Submission status	No attempt
Grading status	Not graded
Last modified	-
Submission comments	Comments (0)

Add submission


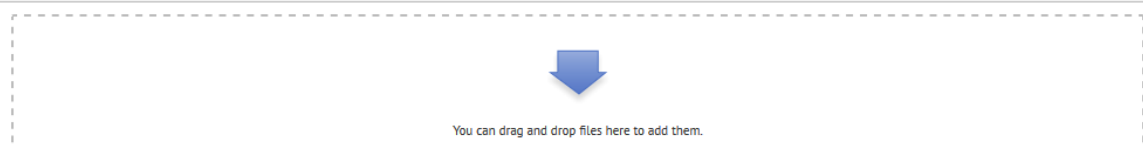
Make changes to your submission

Select Add File:

Maximum size for new files: 5MB, maximum attachments: 3



Files



You can drag and drop files here to add them.

Save changes

Cancel

Firefox view:

File picker





Recent files

Upload a file

URL downloader

Private files

Wikimedia



Attachment

Browse...

 No file selected.

Save as

Author

Choose license

All rights reserved

Upload this file

Chrome view:

Recent files

Upload a file

URL downloader

Private files

Wikimedia

Attachment **Choose File** No file chosen

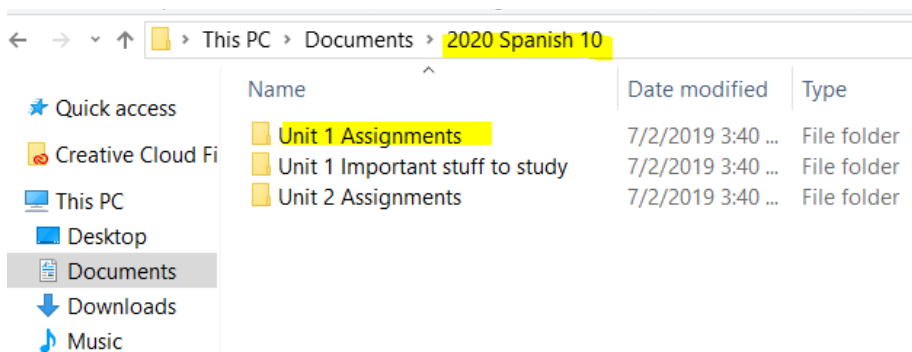
Save as

Author

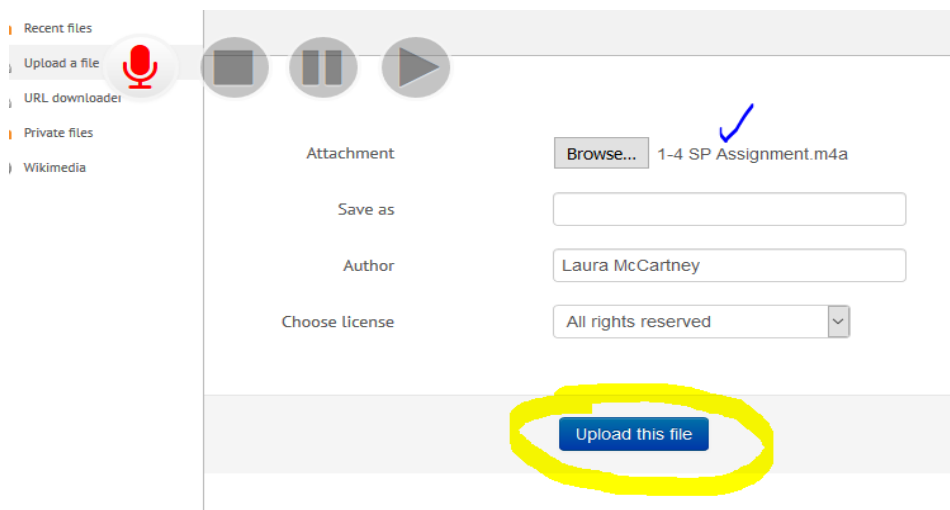
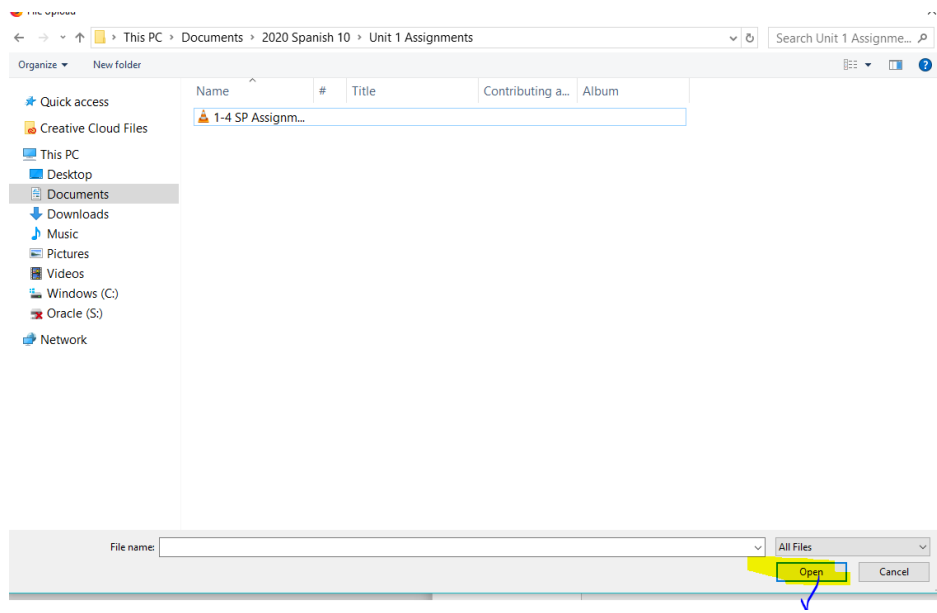
Choose license

Upload this file

This is an example of where *you may* find your recording on your computer:



Click Open to Upload the file.



There is always one more IMPORTANT last step:

Select Save Changes (or your assignment will remain in Draft form so that you can edit it later. It won't be marked until you complete the submission process by selecting Save Changes)



File submissions

